

Temple Guiting C of E School



Charging Policy

This Policy was reviewed and agreed by:	Ann Barry
Approved by; (Headteacher)	
Approved by: (Governor)	
Date Approved:	
Last Review Date:	Sept 2025
Next Review Date:	Sept 2027

Introduction	Temple Guiting C of E School recognises the valuable contribution that the wide range of additional activities, including clubs, practical activities, trips and residential experiences can make towards pupils' personal and social education. Temple Guiting C of E School aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.
Aims and Objectives	The aims of the Policy are to: • Set out details of what the school will not charge for, what it will make a charge for or request a voluntary contribution towards from parents and guardians. • Clarify how the charge will be determined so that parents and guardians understand why requests for payment are sometimes made for some activities.
Charging Policy	Any charges made by the school must meet the requirements of the Education Act 1996. The governors endorse the guiding principles contained in the Act, in particular that no child should have his/her access to the curriculum limited by charges.
Activities without Charge	• Charges will not be made for any activities which form part of the National Curriculum requirements. • No charge can be made for education during school hours. The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school.
Chargeable Activities	Activities outside school hours The full cost to each pupil of any activities deemed to be optional extras taking place outside school hours. Residential visits A charge will be made for the cost of board, lodging and travel costs (subject to statutory exceptions) and the cost will not exceed the actual cost of the provision. Individual/Group Instrumental Tuition The cost for providing individual/group instrumental tuition at the request of the pupil's parents/guardians. The charge will not exceed the cost of provision. Looked After Children (within the meaning of section 22(l) of the Children Act 1989) who wish to have instrumental tuition are entitled to free tuition. Charging in Kind The cost of materials, ingredients (or provision of them by parents) for practical subjects if the parents have indicated in advance that they wish to own the finished product.

Voluntary Contributions	The Governing Body may ask parents for a voluntary contribution towards the cost of any activity that takes place during school hours to assist with funding subject to the following conditions: • Parents are under no obligation to make any contribution and pupils of parents who are unable or unwilling to contribute will not be excluded from the planned activity. • Contributions being received are to make the activity viable, the activity may have to be cancelled and refunds given if funds received are not enough to cover the activity.
Breakages	In cases of willful or malicious damage to equipment or breakages, or loss of school books or equipment on loan to pupils, the Head Teacher, in consultation with the Chair of the Governing Body, may decide to make a charge. Each incident will be dealt with on its own merit and at their discretion.
General	The Governing Body may, from time to time, amend the categories for which a charge may be made. The Governing Body reserve the right to review the Charging and Remissions Policy as necessary.
Remissions Policy	Where the parents of a pupil are in receipt of state benefits which would entitle their child to receive free school meals (excluding the Universal Infant Free School Meal provision) the Governing Body will remit in full the cost of board and lodging for any residential activity.